



REPUBLIC OF CYPRUS

SHIPPING DEPUTY MINISTRY TO THE PRESIDENT

Circular No. 1/2022

10 January 2022

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TEN 12.3.01.2.2

Cyprus Shipping Chamber,
Cyprus Union of Shipowners,
Cyprus Master Mariners Association,
Association of Merchant Marine Officers,
Registered owners, ship managers,
Recognised merchant marine academies,
Students of merchant marine academies

Subject: Funding of the practical training on board ships for Deck and Engine Cadet Officers.

I refer to the above subject and I wish to inform you of the following:

- A) Circulars Nos. 21/2017 and 22/2017 dated 28/11/2017 and 15/2019 dated 20/09/2019 are hereby repealed.
- B) The Application for the funding must be submitted to the Shipping Deputy Ministry (SDM) as follows:

1. Beneficiaries

1.1. The beneficiaries should:

- 1.1.1 be permanent residents of Cyprus; and
- 1.1.2 study in a Merchant Marine Academy or other school to obtain a certificate of competency as officers in charge of a navigational watch or officers in charge of an engineering watch or electro-technical officers that is issued or recognized by the government of the Republic of Cyprus; and
- 1.1.3 not receive any funding for the same practical training from the vessel's flag state or any other state; or
- 1.1.4 be citizens of Member-States of European Union who study at the following recognized by the Shipping Deputy Ministry, Marine Academies located in the Republic of Cyprus, independent of their place of permanent residence



1.2. The vessel on which the cadet will be employed should:

1.2.1 be at least 1500 gross tonnage

1.2.2 have propulsion power 750 Kw or more

1.2.3 perform international voyages

1.2.4 be managed by a company located in an EU Member State and/or fly the Cyprus flag.

2. Required knowledge, training and certification

2.1. Very good knowledge of the Greek language and good knowledge of the English language.

2.2. Valid medical examination certificate

2.3. Basic Training (Part A-VI/1, STCW,78 as amended)

2.4. Ship Security Awareness Training (Part A-VI/6, STCW78)

3. Funding Period

The funding for a period of up to six months for each cadet officer each year.

The total funding period should not exceed twelve months per cadet officer and must be completed within three years from the first funding period.

4. Maximum number of participants per year

The maximum number of participants per year will be determined in accordance with the budget available. In case the applications are exceeding the budget amount priority will be given in accordance with the date of submission of the application.

5. The amount of funding

The funding will be 600 euro per month per cadet officer and will be funded at the end of the on board practical training voyage in accordance with paragraph 9.

6. Employer's contribution to the salary of cadet officers

The employer must pay as a part of the cadet's salary at least 200 euro per month. Furthermore if the vessel flies the Cyprus flag the employer shall pay contributions to the Social Insurance Department in accordance to the total amount of cadet's salary (600+employer's contribution).

7. Hours of Work and Watchkeeping

The above mentioned salary refers to 8 hours of work daily, one day of rest per week and rest at public holidays. Provided that that the 8 hours of work must include 4 hours daily for watchkeeping duties on deck or engine room.

8. Submission of application for the funding of the practical training of cadet Officers

Applications must be submitted by beneficiaries to DMS in the attached form EN05F33/03 **prior the commencement** of the on board training. Please note that in case the application is submitted in a later date the payment period will start from the date of submission thereof.

Applications that are not complete will not be accepted.

9. Documents which must be submitted for the payment of the funding.

9.1 At the end of the on board practical training voyage the following must be submitted to SDM:

- i. A copy of the pages from the ship's articles where the sign on and sign off dates and vessel's name are noted.
- ii. A copy of the pages from the cadet's seaman's book where the sign on and sign off dates, the vessel's name and the vessel's stamp and master's signature are noted
- iii. A copy of the page from cadet's training book where the documented training of the months is documented and signed by the supervised officer (**TRAINING BOOK – ΚΕΠ**) (**MONTHLY INSPECTION OF RECORD BOOK – ΜΗΝΙΑΙΟ**)
- iv. Copies of the monthly pay slip.
- v. Confirmation for sea service:
 - **For sea service on Cyprus flagged vessels** – A sea service Confirmation letter from the company in accordance with the attached sample letter (EN5F37/02)
 - **For sea service on foreign flagged vessels** – A sea service confirmation letter signed and stamped **by the flag of the vessel**

9.2 At the end of the on board practical training voyage the required documents of paragraph 9.1 above must be sent to the SDM by electronic mail to the address seaservice@dms.gov.cy. The relevant payment is effected by bank transfer to the banking account of the cadet officer.

For more information the interested parties may contact the Shipping Deputy Ministry Seafarers' Division (tel: 25823722 / 715 / 726 and/or visit the SDM website www.shipping.gov.cy).



Liana Charalambous Tanos
Acting Permanent Secretary

CC: - Maritime Offices of the Department of Merchant Shipping abroad
- Trade Union SEK
- Trade Union PEO
- Cyprus Bar Association